

Chief, Area Branch, Product Review Division  
(GS-16)

Responsible for:

--Managing and directing the activities of the Area Branch of the Product Review Division which will create and maintain procedures for evaluating community efforts in analysis and production, and establish systems to perform this function effectively.

--Determining and assisting in the development and implementation of ways to improve the community's performance in the area of finished analytical intelligence for all major geographic areas of the world.

--Assessing the adequacy and timeliness of intelligence reporting, the quality of presentation and analysis, and the responsiveness of the intelligence product to the needs of national-level consumers.

--Assisting the National Intelligence Officers in all matters involving intelligence community affairs.

--Reviewing the effectiveness of community performance in conveying warning to the national decision makers and in providing vital and timely information to this audience during periods of international crisis.

--In conjunction with the National Intelligence Officers, preparing the national listing of Key Intelligence Questions and assisting in the KEP process.

--Proposing and implementing diverse means of improving the utility and quality of finished national intelligence and implementing the concept of the "Family of National Intelligence Products."

--Making proposals leading to the improvement of warning mechanisms, procedures, publications and doctrine.

--Devising ways and means to insure that production resources are adequate to support a timely and quality product output, and to insure that unnecessary production activities are eliminated.

--Encouraging the formation of closer and more fruitful relationships between producers and collectors of intelligence.

--Supervising the work of  intelligence officers in the grade of GS-15.

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